

# IMPROVE FINANCIAL COMPETENCY

## Learn the Essentials from the Industry's Leading Organization and Prepare for HFMA Certification

With pay-for-performance, value-based purchasing, staffing shortages, and increased competition, increasingly healthcare providers with the best financial management achieve superior clinical and business outcomes. Superior financial management is the direct result of superior competency of your financial managers. The **HFMA Finance Suite** is the most comprehensive curriculum for healthcare financial managers, covering a wide range of topics from regulatory compliance, cost analysis, budgeting, and reimbursement to accounts receivables management and physician practice management. Containing five distinct libraries, these courses are ideally suited to both new hires and as a refresher for experienced finance professionals. HFMA's Finance Suite is derived from the Study Guide used as preparation for the Certified Healthcare Financial Professional (CHFP) exam. This is a highly valued certification and survey results have demonstrated a strong relationship between certification and career advancement.

Adopted by healthcare financial executives at the nation's premier hospitals.

### Impact:

#### Acquire and Maintain a Breadth of Industry Knowledge

- Standardize orientation training for new hires
- Help experienced professionals remain well-versed on current topics

#### Avoid regulatory compliance risks and violations

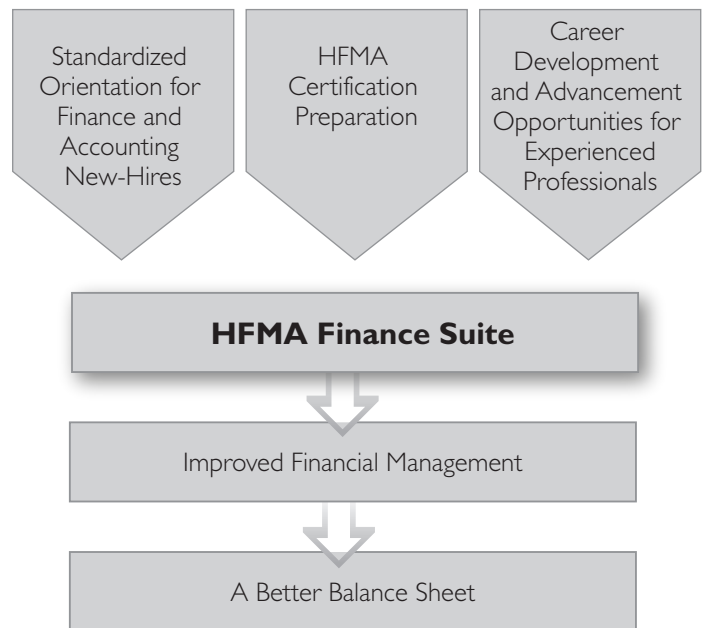
- Manage the bottom line while adhering to regulatory protocols

#### Prepare for the CHFP Certification Exam

- Specifically designed to help learners succeed on both the core exam and specialty exams

### Features:

- Comprehensive suite containing 5 libraries with 60 courses, totaling over 72 hours of material
- Suitable for both new-hire and refresher training for experienced staff
- Industry, peer-reviewed education directly from the leader in the field
- Complemented by the HFMA Cost Control Suite



The HFMA Finance Suite contains the most comprehensive curriculum of healthcare Finance and Accounting courses. The libraries can be used to gain a breadth of industry knowledge, or to specialize in a particular area of focus.

## Suite Outline

### Core Finance Essentials

Healthcare Industry Overview  
 Cost Analysis and Management  
 Financial Analysis Techniques  
 Accounting Concepts and Principles  
 Internal Control  
 Capital Planning and Financing  
 Budgeting  
 Strategic Planning  
 Investments and Cash Management  
 Information Systems  
 Patient Financial Services/Revenue Cycle  
 Corporate Compliance  
 Regulatory Environment  
 Health Information Management and Case Management  
 Quality and Patient Safety  
 Management Skills  
 Human Resources Management  
 Legal Aspects in Health Care  
 Physician Practice  
 HFMA Overview

### Accounting and Finance

Cost Analysis and Management  
 Financial Planning and Budgeting  
 Capital Planning and Financing  
 Investments and Cash Management  
 Internal Control  
 Financial Reporting, Accounting Principles, and Auditing  
 Regulatory Environment and Corporate Compliance  
 Employee Benefits, Insurance, and Risk Management

### Patient Financial Services

Organizational Forecasting  
 Accounts Receivable Management  
 Financial Analysis Techniques  
 Information Technology  
 Policy, Planning, and Evaluation  
 Access Management  
 Claims Processing  
 Managed Care  
 Laws and Regulations  
 Physician Entities  
 Other Related Entities

### Physician Practice Management

Physician Coding and Payment Systems  
 Encounter Processing  
 Accounts Receivable: Collections, Policy, and Evaluation  
 Information Systems  
 Budgeting and Benchmarking  
 Cost Analysis and Management  
 Physician Compensation and Leadership  
 Integrated Health Systems and Managed Care  
 Insurance and Risk Management  
 Legal and Regulatory Issues  
 Other Management Issues

### Managed Care

Overview of Managed Care  
 Healthcare Delivery System  
 Financial Management  
 Managed Care Operations  
 Contracting and Negotiating  
 Medical Management  
 Regulation and Accreditation  
 Forces Driving State and Federal Health Policy  
 Medicare and Medicaid

### User Scale

- novice
- advanced beginner
- competent
- proficient
- expert

### Recommended For:

- Finance Executives
- Controller
- Financial Analyst
- Patient Financial Services Executives
- Managed Care Analyst
- Physician Practice Manager

### This course is essential for:

- Finance personnel orientation programs
- HFMA certification preparation - Certified Healthcare Financial Professional (CHFP)
- Process improvement initiatives

### This course supports:

- Professional development programs
- Employee retention improvement initiatives

### Subject Matter Experts

The Finance Suite was created by the experts at the Healthcare Financial Management Association.

### About HealthStream

HealthStream (NASDAQ: HSTM) is a leading provider of research and learning solutions for the healthcare industry. HealthStream focuses on turning “Insight into Action” for leading healthcare providers and suppliers through continuous measurement and adaptive learning.