

HealthStream ID for NRP 7th Edition

Provided by HealthStream Operations

July 2017



Summary

Setting up a HealthStream ID correctly will help ensure students have success using the American Academy of Pediatrics (AAP) NRP 7th Edition program.

There are four types of NRP card holders:

- Providers
- Instructor Candidates
- Instructors
- Instructor Mentors

The HealthStream ID is required for each type of NRP card holder.

RATIONALE

A HealthStream ID is a student's personal HealthStream account to ensure they have ongoing access to certain records. It's different from their HealthStream login ID/account. It can't be used to log in to HealthStream.

It allows certain profile elements that the student earned or documented in HealthStream (e.g. NRP information) to be accessible/shared with other HealthStream sites that the student belongs to. This will allow the student to maintain a lifelong learning record as they evolve in their career.

If they are an NRP Instructor, their completions and instructor-led events at the HealthStream sites they are associated with via the HealthStream ID counts toward qualifications for renewal.

IMPORTANT INFORMATION

- A HealthStream ID is required for each type of NRP Card holder
- A HealthStream ID should be created with a Personal Email address, not a Work Email
- To create or link a HealthStream ID, the user must have a Student Account.

Type of NRP Card	Rationale for needing HealthStream ID
Provider	A provider creates a HealthStream ID to track their provider credentials at current employment as well as future employment.
Instructor Candidate	The HealthStream ID tracks the provider's application to become an Instructor. Once the application is approved, the HealthStream ID tracks the Instructor Candidate as they move through the process to become an Instructor.
Instructor	The HealthStream ID identifies the user as an AAP approved Instructor. When an Instructor links their HealthStream ID to a student account, they will have NRP Instructor Administrator access. The HealthStream ID also tracks all requirements to renew the Instructor status.
Instructor Mentor	The HealthStream ID identifies the user as an AAP approved Instructor Mentor. When an Instructor Mentor links their HealthStream ID to a student account they will have NRP Instructor Administrator access. The HealthStream ID also tracks all requirements to renew the Instructor Mentor status.

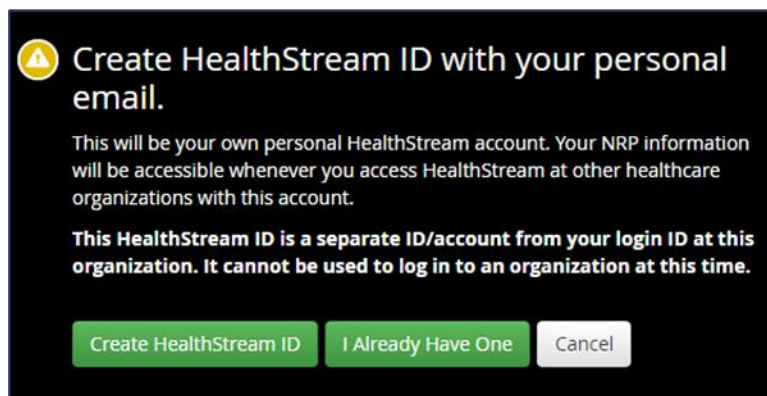
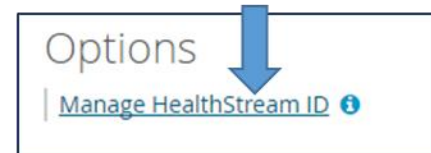
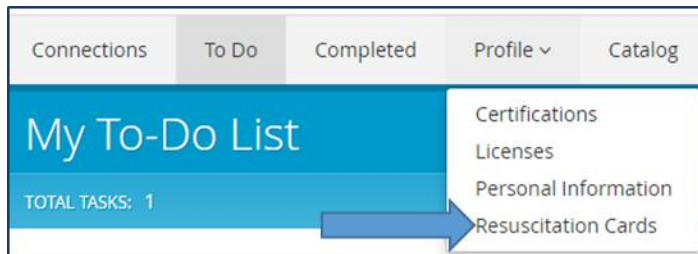
CREATE A HEALTHSTREAM ID

There are two ways to create a HealthStream ID. You can be proactive or reactive.

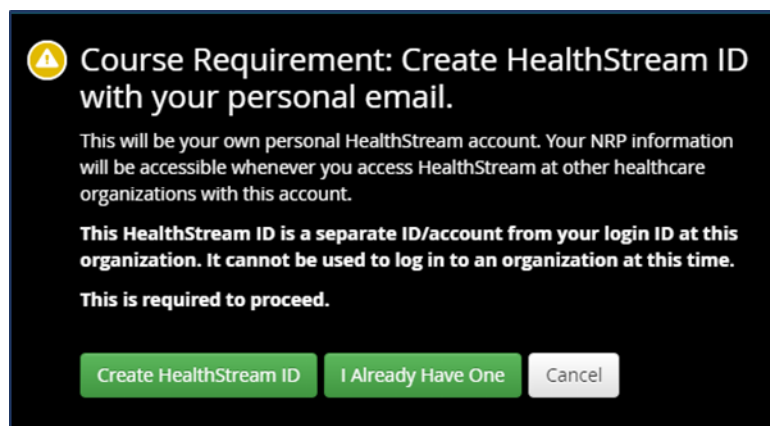
Depending on your NRP Status we recommend the following:

- Proactive: Instructors and Instructor Mentors
- Proactive: Providers applying to become an Instructor
- Proactive or Reactive: Provider

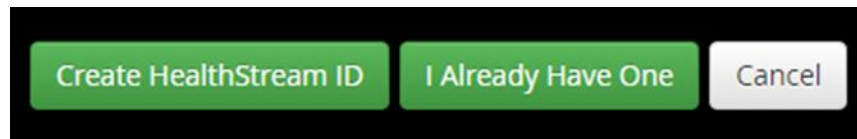
1. Proactive: Go to Profile – Resuscitation Cards – Click Manage HealthStream ID



2. Reactive: If you don't have a HealthStream ID associated with your account when you start any of the NRP 7th Edition curriculum/courses, you will be prompted to create one.



Choose one of the following button options when the HealthStream ID box opens.

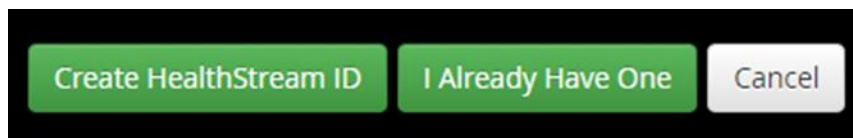


Select	If....
Create HealthStream ID	If you need to create a HealthStream ID.
I Already Have One	If you currently have a HealthStream ID – even if was created at another other location (<u>including the AAP site</u>).
Cancel	If you are not prepared to either create your new HealthStream ID or link an existing ID and would like to return to the previous screen.

Where do I initially create my HealthStream ID?

- Instructor and Instructor Mentor – where you will be teaching NPR Instructor-Led Events.
- Instructor Candidate – where you will apply to become an Instructor and complete the Instructor Candidate Curriculum.
- Provider – where you plan to take the NRP 7th Edition Provider Curriculum (either for the first time or to renew your card).

Click Create HealthStream ID



First and Last Name

The name fields will pre-population with the first and last name associated with the account that you are currently logged in. You may update the name if necessary. If this is not your name, double check the account where you are logged in.

Create HealthStream ID with your personal email.
[What is a HealthStream ID?](#)

First Name

Last Name

Email Address

Use a Personal email account (do not use your work email). Your HealthStream ID is portable and can be associated to any organization using the HealthStream Learning Center (HLC) as their Learning Management System. Once associated, information regarding your NRP status will be associated to that organization.

Personal Email Address
This will be your HealthStream ID.

Password

Enter a password. It is recommended to document this password so you have it for future reference.

This password will be associated with a HealthStream ID to other organizations where you have a student account.

Password

Your password:

- Must be at least 8 characters
- Cannot contain your username
- Must contain 3 of the 4 following elements
 1. Lowercase letters
 2. Uppercase letters
 3. Numbers
 4. Special characters (!, @, #, *, %, &, etc.)
- Previous 5 passwords cannot be reused

Current NRP Instructor and Instructor Mentors

Complete the following to link to your Instructor (Mentor) information to your HealthStream ID.

- Are you a NRP Instructor (Mentor)?
 - Yes, check the box: Yes, I am a 6th Edition NRP Instructor.
 - If no, SKIP this step.

Current NRP Instructor:
☒ Yes, I am a 6th Edition NRP Instructor.

Link your NRP LMS information to this personal email by providing your 7 digit instructor login and password:
Need Help? Contact HealthStream at customer.service@healthstream.com.

7 Digit NRP Instructor Card Number (no dashes)

Password for NRP LMS

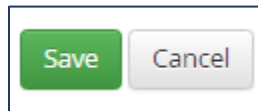
Terms of Use

Click on Terms of Use to review the terms of use (TOU) agreement for the HealthStream ID.

- Once you have read the agreement, check - Yes, I've read the Terms of Use (if you agree).

To complete Set-up

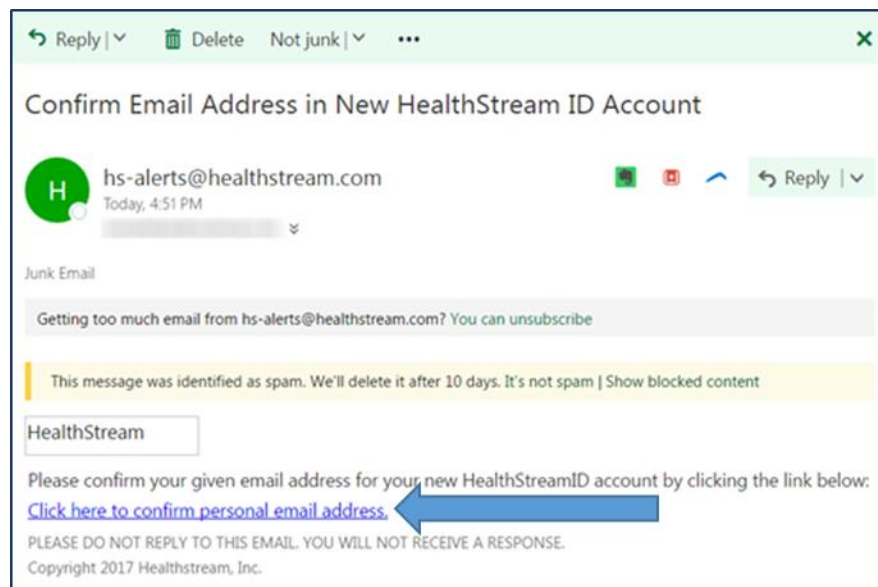
Click Save.



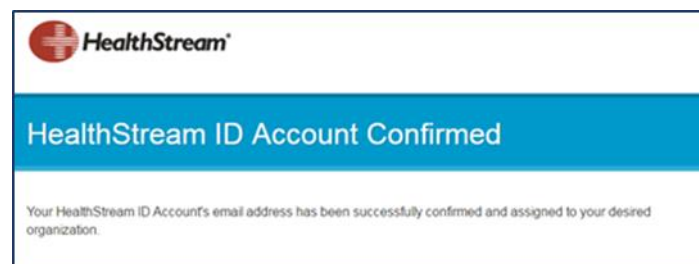
Final Step: Email Verification

An email will be sent to the email address used when you created your HealthStream ID for email verification. Verification of your email address must be completed before you can link your HealthStream ID to another student account.

1. Access the email account you used to create your HealthStream ID.
2. Open the email (if you don't see the verification email, check SPAM and JUNK folders.)
3. Click the link: *Click here to confirm personal email address.*



4. Once you click the link, a new browser window will open with your HealthStream ID account confirmation.



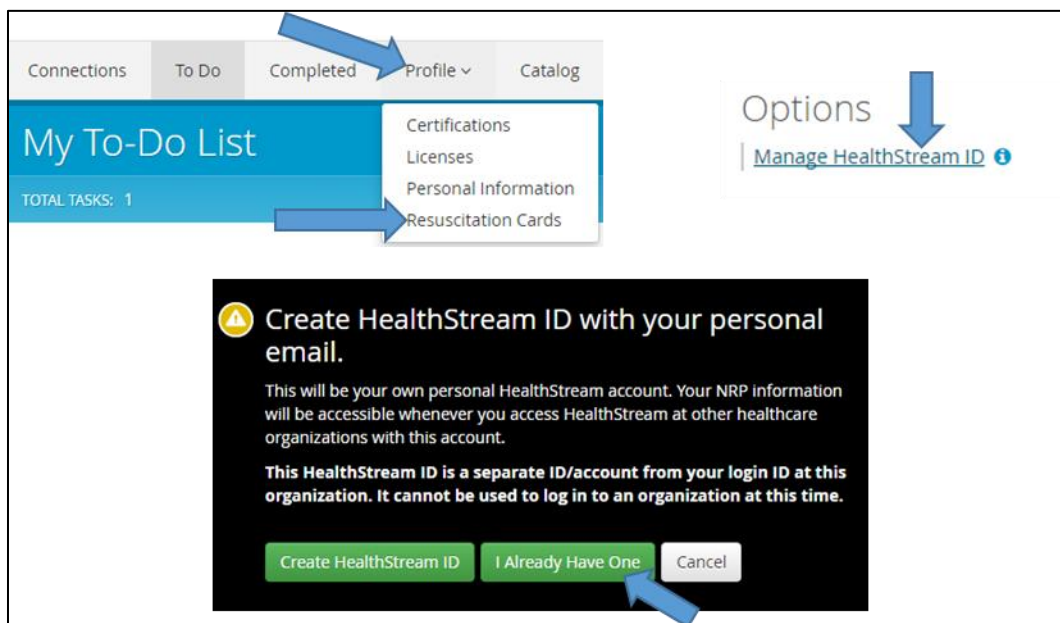
LINKING A HEALTHSTREAM ID

Where to link a HealthStream ID and why?

- Instructor (Mentor) – Wherever you teach instructor-led events.
 - As an instructor (mentor) you are required to grade the events you teach. The only way the system knows you are an approved AAP instructor (mentor) is through linking your HealthStream ID to your student account.
- Instructor Candidate – Wherever you are taking the NRP 7th Edition Instructor Candidate Curriculum (*if different from the organization where you applied to become an instructor candidate*).
 - When you take the Instructor Candidate curriculum, the system will look to see if you have an approved application by the AAP to become an instructor. Your HealthStream ID will let the system know that you are approved.
- Provider – Wherever you must provide proof of your NRP card
 - If an organization where you work requires you to have an NRP Resuscitation card, you can link your HealthStream ID to your student account which will link your NRP card information with the organization.

Login to your Student Account

1. Go to Profile > Resuscitation Cards
2. Click on Manage HealthStream ID
3. Click on I Already Have One



HealthStream ID Sign In

Do not use someone else's HealthStream ID! The information connected to the HealthStream ID identifies with the person who created the HealthStream ID.

1. Enter the Email you used to create your HealthStream ID
2. Enter the password you entered when you created your HealthStream ID
3. Click Sign In
4. Your Existing HealthStream ID is Now Associated with this Organization

HealthStream ID Sign In

[What is a HealthStream ID?](#)

Personal Email Address
(This is your HealthStream ID.)

Password

Your Existing HealthStream ID Is Now Associated With This Organization

This existing HealthStream ID: **prinessrea@me.com** is now associated with this organization.

Your NRP information will also be shown here.

Your NRP information will show on the right side.

NRP Rank and Status:

1. Status – Active or Inactive
2. Rank – Provider, Instructor Candidate, Instructor, Instructor Mentor
3. Expiration Date – Date that your NRP card expires

My Resuscitation Cards

Manage your resuscitation card information to assure accurate documentation and recognition of professional credentials.

Resuscitation Cards

This section is empty. To update this information, please contact your Administrator.

Your NRP Information

NRP Rank and Status:
Active

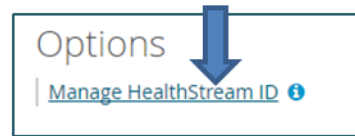
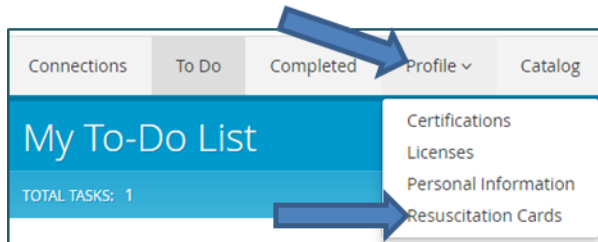
NRP ID:

Expiration Date:
04/30/2017

(You may email your NRP card at the HealthStream organization it was issued.)

MANAGE HEALTHSTREAM ID

A HealthStream ID can be managed from multiple accounts: any of the accounts it has been linked to. Changes may affect every location that's associated with this HealthStream ID.

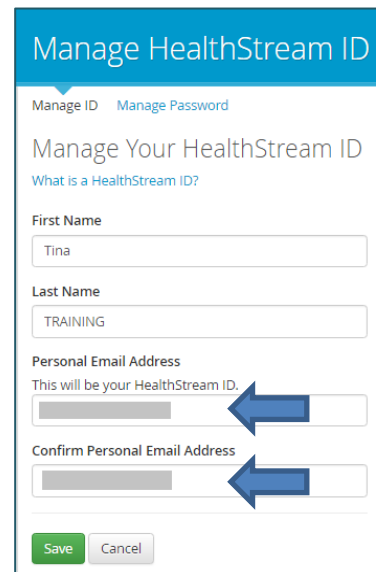


Change my Email Address

Reminder: When you change your email address, it will affect every location the HealthStream ID is associated with. If you log into your student account and this is NOT your HealthStream ID, contact your Administrator.

Enter a new Email address where the current email address is displayed.

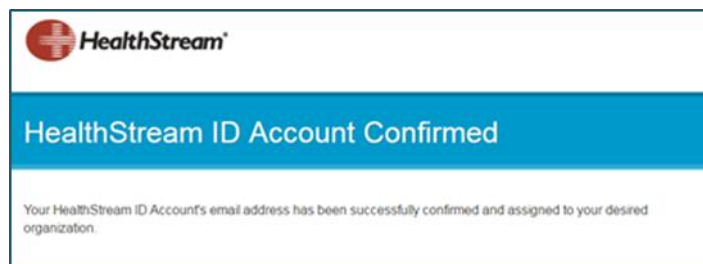
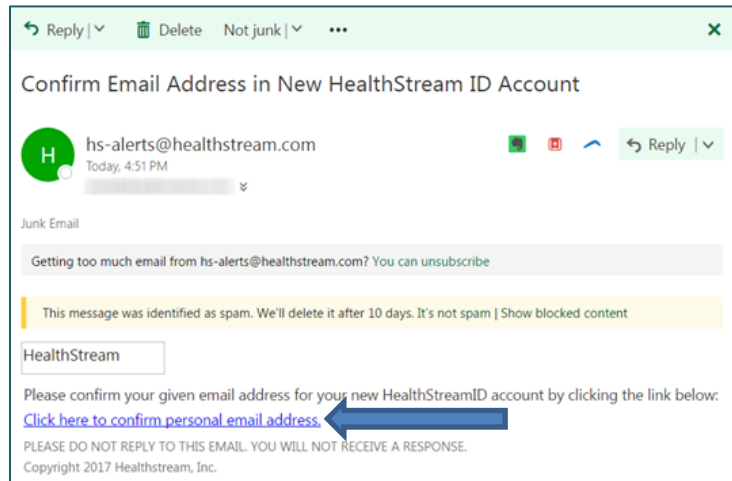
1. This will be your HealthStream ID
2. Confirm Personal Email Address
3. Click Save
4. A new email confirmation will be sent to the new email address.

A screenshot of the 'Manage HealthStream ID' form. The form has a blue header with the title 'Manage HealthStream ID'. Below the header, there are two tabs: 'Manage ID' and 'Manage Password'. The 'Manage ID' tab is selected. The form contains the following fields: 'First Name' (with the value 'Tina'), 'Last Name' (with the value 'TRAINING'), 'Personal Email Address' (with a note 'This will be your HealthStream ID.'), and 'Confirm Personal Email Address'. There are blue arrows pointing to the 'Personal Email Address' and 'Confirm Personal Email Address' fields. At the bottom of the form, there are two buttons: 'Save' (in green) and 'Cancel' (in gray).

Final Step: Email Verification

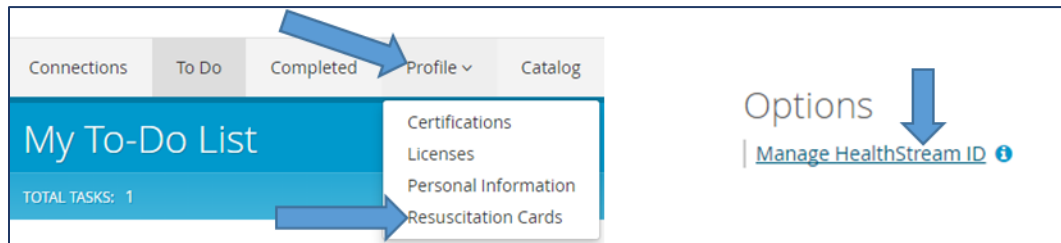
An email will be sent to the email address that was used when you created your HealthStream ID. Before you can link your HealthStream ID to another student account, you **MUST** verify your email address.

1. Access the email account you used to create your HealthStream ID
2. Open the email (check SPAM and JUNK folders)
3. Click the link: Click here to confirm personal email address.
4. Once you click the link, a new browser window will open with your HealthStream ID account confirmation.



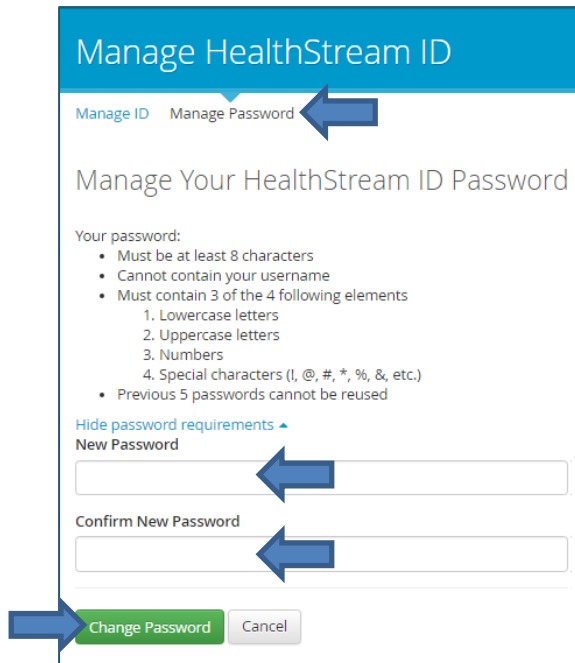
Change my Password

When you change your password, use the new password to when link your HealthStream ID to a new location. The old password will no longer work.



Click Manage Password

- Enter a New Password
- Confirm New Password
- Click – Change Password



This screenshot shows the 'Manage HealthStream ID' form. The 'Manage Password' tab is selected, indicated by a blue arrow. The form title is 'Manage Your HealthStream ID Password'. Below the title, it lists password requirements: 'Must be at least 8 characters', 'Cannot contain your username', and 'Must contain 3 of the 4 following elements' (Lowercase letters, Uppercase letters, Numbers, Special characters). There is a link to 'Hide password requirements'. Below the requirements are two input fields: 'New Password' and 'Confirm New Password', both with blue arrows pointing to them. At the bottom, there are two buttons: 'Change Password' (green) and 'Cancel' (grey), with a blue arrow pointing to the 'Change Password' button.